

## **Gina Taylor**

#202-2943 East 41st Ave.

Vancouver, BC V5B 1T6

604-555-5555

[Gina-Taylor990@hotmail.com](mailto:Gina-Taylor990@hotmail.com)

### **OBJECTIVE**

To obtain a part-time Sales Associate position at The Boathouse, where I can integrate my strong interpersonal skills and love for fashion.

### **EDUCATION**

2016 – Present      Magee Secondary School, Vancouver, BC  
Currently enrolled in Grade 12  
Honour Roll student from Gr 8 – Present

#### Notable Courses:

*English 12 Honours      Math 12      Marketing 11 & 12*  
*Sewing and Textiles 11      Leadership 12      AP Psychology*

### **PERSONAL ATTRIBUTES**

Friendly and outgoing with ability to maintain professionalism  
Able to work efficiently and calmly in busy environments  
Work well in a team  
Enjoy coordinating clothing, able to create creative displays  
Reliable, efficient and responsible  
Punctual, organized and follow instructions well

### **RELEVANT SKILLS**

Type 45 WPM, 99 % accuracy  
Knowledgeable with POS systems  
Strong basic math skills, able to calculate correct change

### **VOLUNTEER EXPERIENCE**

2019 – Present      Recycling Club, Magee Secondary School  
Volunteer once a week to collect, organize and maintain school paper recycling  
Communicate recycling goals to staff and students

2017 – Present      Babysitting, various families  
Supervise, prepare snacks for, organize activities and ensure safety of children  
ranging from 5 – 8 years old

Nov 3 – 8, 2016      Sport Chek, Metropolis at Metrotown  
Organize, tag, fold and display new inventory  
Assist customers with finding merchandise  
Trained on POS system and cash register

**References Supplied Upon Request**

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**REFERENCES**

Mr. John Brown

Math Teacher, Magee Secondary School

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604-713-8200

Mr. Heesma Boss

Manager, McDonalds Restaurants of Canada

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604-555-5555

Ms. Vball Coach

Coach, Senior Girls' Volleyball, Magee Secondary

[Vball.Coach@volleyballrules.com](mailto:Vball.Coach@volleyballrules.com)