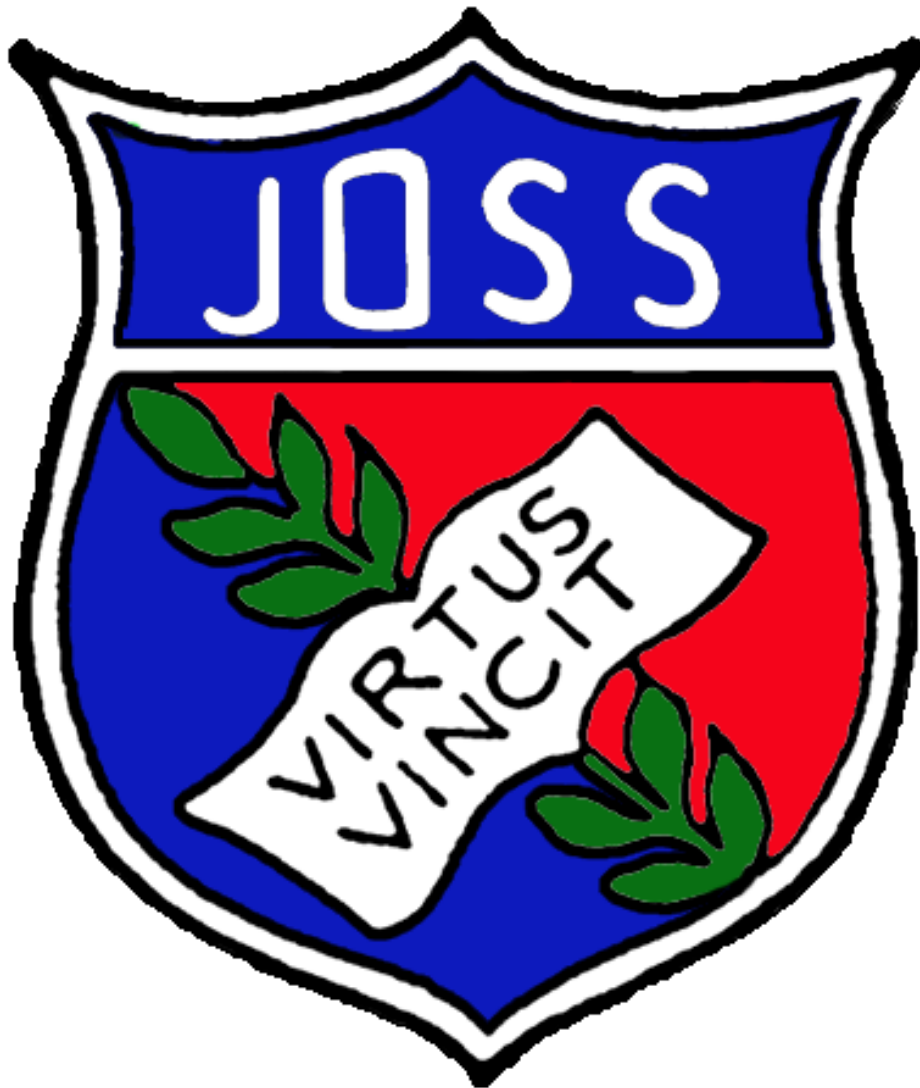




**JOHN OLIVER SECONDARY**  
530 East 41<sup>st</sup> Avenue, Vancouver, B.C. V5W 1P3  
Telephone: (604) 713 – 8938 • Fax: (604) 713 – 8937



# STUDENTS' COUNCIL



# CONSTITUTION

*REINSTITUTED & ADOPTED APRIL 2021*

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

## **ARTICLE I THE STUDENT BODY**

**Section 1.1** Students of John Oliver Secondary School, referred to as the Student Body, and shall consist of all students currently enrolled in John Oliver Secondary School.

**Section 1.2** An annual Student Council activity fee shall be assessed of all John Oliver Secondary students at the time of registration. Such fees shall be determined by the school's administration at the end of each school year for the following year.

**Section 1.3** The representation of the Student Body shall be the Students' Council.

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## **ARTICLE II THE STUDENTS' COUNCIL**

**Section 2.1** The chief legislative body of the Student Body shall be the Students' Council of John Oliver Secondary School, referred to as the Students' Council.

**Section 2.2** The duties of the Students' Council are:

(a) to be the deciding body in all matters relating to the interpretation of this constitution and all business of the Student Council.

(b) to govern and co-ordinate student council sponsored events of the Student Body.

(c) to attend all concerns and suggestions of the Student Body and Faculty.

**Section 2.3** The Student's Council shall consist of the following:

### **Ex-Officio Members (Staff Members):**

- One (1) Administrative Advisor
- One (1) Staff Sponsor
- Additional Faculty Advisors and Staff Sponsors are possible but not mandatory

### **Executive:**

- One (1) elected President

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

- One (1) elected Vice-president
- One (1) elected Treasurer
- One (1) elected Secretary
- One (1) elected Communications Director

## **Student Representatives:**

- Two (2) elected Grade 12 Representatives
  - Two (2) elected Grade 11 Representatives
  - Two (2) elected grade 10 Representatives
  - Two (2) elected Grade 9 Representatives
  - Two (2) elected Grade 8 Representatives
  - One (1) appointed Exceptional Students' Representative
- These are intended to be the desired number of Representatives at each grade level – however, the Council can function with one (1) Grade Rep at each level in extenuating circumstances

## **Other Members:**

- Unlimited volunteer Members-at-Large (must be approved by Staff and Administrative Advisors) – do not have voting power but are allowed to have input in discussions and decision-making. The deadline for joining as a Member-at-Large will be the Friday of the week that each new Students' Council is declared.

## **ARTICLE III OBJECTIVES OF STUDENTS' COUNCIL**

**Section 3.1** The objectives of the Students' Council are:

(a) to provide and model effective leadership for the John Oliver Student Body.

(b) to promote school spirit and involvement in school activities by encouraging the formation and supporting of school clubs and the coordinating of extra-curricular activities in cooperation with the Staff and Administration.

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

- (c) to supply a link through which the Student Body is able to communicate with the Administration and/or Staff of the school.
- (d) to promote effective relationships and communication between members of John Oliver Secondary School as well as with John Oliver Secondary School and the surrounding community.
- (e) to provide the opportunity for members to acquire, develop and practice leadership skills.
- (f) to promote positive inter-school and intra-school relations.
- (g) to promote awareness of student related activities and opportunities.

## **ARTICLE IV RESPONSIBILITIES OF STUDENTS' COUNCIL POSITIONS**

**Section 4.1** An Administrative Advisor of John Oliver Secondary School shall be an ex-officio member of the Students' Council, and all sub-committees. The advisor has responsibility for all activities of the Student Body, and as such, no undertaking, social function, or any other student activities sponsored by the Students' Council shall be carried out without prior knowledge and consent of the Administrative Advisor. The Administrative Advisor shall also have the power to veto any decision of the Students' Council, or sub-committees, should they deem such action necessary.

**Section 4.2** The Staff Sponsor(s) shall:

- (a) be volunteer.
- (b) attend scheduled meetings of the Students' Council.
- (c) advise and assist the council on matters and decisions concerning Students' Council.

**Section 4.3** The President shall:

- (a) chair all meetings of the Students' Council according to an established procedure.
- help prepare and distribute an agenda for the meeting (can delegate to Secretary but must approve).
  - call meetings to order at the scheduled start time.
  - announce the business in the order it is to be presented.
  - recognize members who wish to speak.

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- state motions, put them to vote, announce the result.
- adjourn the meeting.

(b) meet with the Staff Sponsor(s) regularly, and the Administrative Advisor whenever necessary, to discuss matters pertaining to student affairs.

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(c) enforce Section 8.3.

(d) represent the school in intra-school and inter-school matters and activities.

(e) have current knowledge of Students' Council finances.

(f) have one (1) vote on all Students' Council matters.

(g) perform all other duties incidental to this office.

**Section 4.4** The Vice-President shall:

(a) assume the responsibilities of the President in their absence.

(b) chair the meetings when the President wishes to express opinions.

(c) assist the President in carrying out the duties of the President's office.

(d) maintain contacts with other school clubs and committees.

(e) ensure the general promotion of student council events.

(f) have one (1) vote on all Students' Council matters.

(g) perform all other duties incidental to this office.

**Section 4.5** The Treasurer shall:

(a) keep an accurate account of all receipts and expenditures of all funds in cooperation with John Oliver Secondary's School Accountant and be prepared to present a written, updated financial report to the Students' Council monthly and after every event.

(b) have one (1) vote on all Students' Council matters

(c) Can represent Students' Council at meetings with outside groups upon the request of the President.

(d) performs all duties incidental to the office.

**Section 4.6** The Secretary shall:

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

- (a) keep a summary of all council activities for the entire year and ensure that a copy is passed on to the incoming council.
- (b) keep a record of membership attendance at all Students' Council meetings, events and activities.
- (c) Prepare and distribute an agenda for the meeting as requested by President and/or Staff Sponsor/Administrative Advisor.
- (d) prepare outgoing correspondence for the Students' Council, filing a copy for further reference.
- (e) informs Students' Council of all correspondence and files all correspondence received.
- (f) keep a file of committee reports and correspondence and updates Student Council files.
- (g) works with the President before each meeting addressing any unfinished business of committees that are to report and of any announcements to be made at the upcoming meeting.
- (h) present weekly minutes at meetings.
- (i) have one (1) vote on all Students' Council matters.
- (j) performs all duties incidental to the office.

#### **Section 4.7** The Communications Director shall:

(a) be responsible for all communications regarding the promotion of activities/events involving Students' Council; this includes but is not limited to:

- public address (P.A.) daily announcements
- digital media content creation (social media posts, etc.)
- print media (posters, banners, flyers, etc.)
- All content must be approved by the Staff Sponsor or Administrative Advisor before being made public.
- The Communications Director has the option of creating and leading a Communications sub-committee to assist in the content creation and delivery of materials.

(b) participate actively in Students' Council activities

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

(c) have one (1) vote on all Students' Council matters

(d) perform all other duties incidental to this office.

**Section 4.8** Each Grade Representative shall:

(a) be a representative of all students in their grade, doing their best to reflect the cultural, socio-economic, and gender demographics of their constituency; this includes but is not limited to:

- being accessible.
- bringing matters from their grade constituency to Students' Council.
- being a liaison of communication between their constituency and Students' Council.

(b) participate actively in Students' Council activities.

(c) have one (1) vote each on all Students' Council matters.

(d) perform all other duties incidental to this office.

**Section 4.9** Exceptional Student Representative shall:

(a) be a representative of students in the Exceptional Students classes, doing their best to reflect the interests and needs of their constituency; this includes but is not limited to:

- being accessible.
- bringing matters from their constituency to Students' Council.
- being a liaison of communication between their constituency and Students' Council.

(b) participate actively in Students' Council activities.

(c) have one (1) vote on all Students' Council matters.

**Section 4.9** Each Member-At-Large shall:

(a) participate actively in Students' Council activities.

(b) have opportunities for input in decision-making and discussion at meetings, but will not carry a formal vote.

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**Section 4.10** Outgoing members of the Students' Council are required to inform the members of the next elected Council of all duties, records, and other procedures pertaining to their office.

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## **ARTICLE V**     **ELECTIONS**

**Section 5.1** There shall be an election for the office of the executive members of the Students' Council and the returning Grade Representatives (9 – 12) near the close of the school year. There shall be an election for Grade 8 representatives at the soonest possible time in the new school year.

**Section 5.2** The elections shall be supervised by members of the retiring Council who are not seeking election.

**Section 5.3** (a) All students in the running for the position of President must have at least TWO year's leadership experience on the Students' Council or have submitted a written appeal to the Student's Council.

(b) All students in the running for the position of President must demonstrate active participation and regular attendance from previous years as members of the Students' Council.

**Section 5.4** (a) Students wishing to run for all other Executive positions on Students' Council (except for the position of President) must have ONE years' experience as members of the Students' Council or have submitted a written appeal to the Students' Council.

(b) All students in the running for Executive positions must demonstrate active participation and regular attendance from previous years as members of the Students' Council.

**Section 5.5** The positions of President and Vice President can be held by students in grade 11 or 12.

**Section 5.6** The positions of Secretary, Communications Director and Treasurer can be held by students in Grades 10, 11 or 12.

**Section 5.7** Nominations



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(a) The nomination forms for the election of Student Council positions must be signed by at least ten (10) nominators within the Student Body, as well as the signature of one (1) member of Staff who has worked with the nominee endorsing the nomination.

(b) Nominators for Grade Representatives must be in the same grade of the candidate they are nominating.

(c) Nominations must be received within the allocated period of time denoted on the form.

**Section 5.8** In the event of only one nomination being received, that candidate shall be elected by acclamation, and will not be part of the campaigning process.

**Section 5.9** All students nominated for Students' Council positions are subjected to approval by the Staff Sponsor and Administrative Advisor to ensure they meet qualification for the office, including being a full-time John Oliver Secondary School student in good standing. Those who are not deemed to be qualified candidates may appeal to the Principal.

\*please see ADDENDUM A for 2021-22 Nomination Form Template

## **ARTICLE 6**     **CAMPAIGNING**

**Section 6.1** It is the responsibility of the retiring Council to:

(a) organize and run an election in conjunction with the Administrative Advisor and/or Staff Sponsor(s).

(b) ensure that at least three (3) days be made available immediately prior to the election for the purpose of campaigning.

(c) organize a meeting during the week prior to campaign commencement to explain campaign rules and regulations to candidates, including possible ramifications for violations.

(d) advise each candidate that it is his or her responsibility to ensure that all campaign materials be removed by no later than 4:00p.m on the day prior to election. Campaign materials should not be visible during balloting.

(e) ensure that publicity posters and other forms of campaign advertising be appropriate; NO negative campaigning is permitted.

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(f) advise candidates that any candidate who actively encourages defacement or destruction of an opponent's campaign material shall be disqualified, may be prevented from running for office in the future, and will also be dealt with as an administrative disciplinary matter.

(g) ensure that official campaigning is to be done only through the officially designated channels and is limited to the format outlined; no gifts or giveaways are permitted; any campaigning outside of these channels will not be recognized as part of the official electoral process. In addition, even if outside the official channels such as on personal social media, any inappropriate material connected with the candidate may lead to disqualification.

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(h) advise candidates that they must run as individuals and are not permitted to run as collective or aligned slates.

(i) advise candidates that negative campaigning is strictly forbidden; all campaigning materials should focus on the candidate themselves and not on any other candidates.

(j) ensure that campaigning by candidates in no way involve staff, who are expected to be neutral and impartial in the electoral process.

\*please see Addendum A for specifications regarding campaigning procedures for 2021-22

## **Section 6.2** Election Day Procedures

(a) All members of the John Oliver Student Body, with the exception of current Grade 12 students, shall be able to vote for the next year's Students' Council positions.

(b) Elections where possible shall be held in the month of May; this is meant to allow the incoming Council adequate time to meet with their retiring Council counterparts.

(c) Physical polling will be done in a specific time block/period in classrooms; this will be determined in conjunction with the Administrative Advisor. Physical ballots will be issued to classroom teachers who will assist in the balloting supervision. All ballots will correspond with class lists, student numbers and student names. Accommodations will be made for those students who do not have a class in the specified time block/period, either through their counsellor or another non-enrolling staff member. Ballots will be collected from each classroom teacher issued a balloting package by a retiring member of that year's Council, and returned to the supervising Staff Sponsor or Administrative Advisor for tabulation. Conversely, an on-line balloting process may also be utilized at the discretion of the Staff Sponsor/Administrative Advisor.

(d) Ballots must require student name and student number. For Physical ballots, the voter must also provide a signature.

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(e) The polling time period is restricted to what is determined by the Staff Sponsor in conjunction with the Administrative Advisor. No ballots will be accepted after the polling period has closed.

(f) The ballots must be tabulated at the earliest possible time by at least two students retiring from Council and supervised by a staff member.

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(g) Any advance poll prior to Election Day is to be determined by the Staff Sponsor with the Administrative Advisor.

(h) The actual number of votes received by each candidate is NOT to be publicized.

(i) The candidate receiving the greatest number of votes for the particular office shall be declared elected to that office.

(j) Candidates seeking re-election shall in no way take part in the scrutinizing, counting of ballots, or running of the election.

## **Section 6.3** The Ballot

(a) Voting for Student Council members shall be by secret ballot.

(b) The names of all candidates running for the same position shall be listed in random order.

(c) Students may vote for only one student to each of the Executive positions, and for as many representatives as are allowed to that grades office.

(d) If a member wishes to withdraw his or her name, a letter of withdrawal shall be required.

(e) After the winners of the election have been determined, they must formally accept the office. If they do not, the office goes to the candidate with the next highest vote total who then must follow the acceptance procedure.

(f) After the office has been filled, all of the other candidates must be notified of the results before the decision is released to the public.

## **Section 6.4** In the event of a tie for an Executive or Grade Rep Position:

(a) For any position resulting in a tie, those candidates are excluded from this process.

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

(b) The present Executive on Student Council will hold a secret ballot vote for any tied Executive position; for a tied Grade Rep position, the present Council members – including any Executive members – of that particular grade will hold a secret ballot.

(c) If a tie still remains, the Staff Sponsor(s) will decide.

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(d) Current Executive or Grade Reps involved in the tie will not be permitted to participate in the voting process to resolve the tie.

## **ARTICLE VII**    **GENERAL**

Section 7.1 (a) All offices of Students' Council are held for one (1) year – or until a successor is installed; traditionally June serves as the transition month.

(b) The newly elected Council shall meet at least once with the present Council for the purpose of handing over responsibilities.

(c) If a member wishes to resign from their office, a letter of resignation shall be required.

(d) If the President vacates office for any reason, the Vice-President shall assume the office of President.

(e) If another Executive Position comes open, it must be filled by a grade representative decided upon by the Student Council.

(f) If any member of Council displays a lack of interest or commitment in the Council's activities or responsibilities, they may be asked to resign by the Executive Council and the Staff Sponsor.

## **ARTICLE VIII**    **MEETINGS AND COMMITTEES**

**Section 8.1**    The John Oliver Students' Council should meet regularly one lunch time per week. The day of this regular meeting will be determined as soon as possible in the school year. The Executive shall meet at least once in the interim (between the regular Council meetings) and the sub-committees shall meet at the discretion of the individual committees.

**Section 8.2**    At any meetings of the Students' Council, two-thirds (2/3) of the membership of the executive, council or sub-committee, shall constitute a quorum. If quorum is not achieved, a formal decision can be discussed but cannot be voted upon.

**Section 8.3**    All voting members of the Students' Council are expected to regularly attend Student Council activities. Members who miss multiple meetings of the Council without valid reason (to be determined by the Staff Sponsor) and presented in advance of the absence to the

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

Staff Sponsor and/or the President may be requested to resign by the Staff Sponsor upon recommendation by the Executive. Attendance is expected of all members including Members-at-Large.

**Section 8.4** Student Assemblies may be called on the request of the Council provided the approval of the Principal has been received.

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**Section 8.5** A member wishing to address a matter to Students' Council at a meeting shall ask the President to include the issue in the upcoming meeting's agenda.

**Section 8.6** Any member of the John Oliver Student Body shall be able to attend a meeting of Students' Council as an observer; however, in order to speak to any item directly they are required to have provided written request and summary of the issue to the President and/or Advisor at least one week in advance of the meeting, or has been invited by Council to speak on a particular matter at that meeting.

**Section 8.7** Sub-committees are to be formed to oversee a specific event/activity or task, with a Council member chairing that sub-committee.

(a) The specific work is outlined in a motion that establishes it.

(b) A call to join the sub-committee is issued, and a Council member is chosen to lead/chair it.

(c) When the task or event/activity is completed, a report is submitted and the committee disbands.

**Section 8.8** Sub-committees are expected to report back to Council; this may be ongoing and not restricted to the completion of a task or event/activity, depending on the focus of the sub-committee.

**Section 8.9** Special committees may be created by Students Council to work in coordination, collaboration and support of other groups of the school.

## **ARTICLE IX**    **FINANCES**

**Section 9.1** Students Council receives a portion of student fees at the beginning of each school year in order to conduct Student Council affairs, stage school-wide events, and support school initiatives.

**Section 9.2** Near the end of each school year, Students Council will accept and consider financial disbursement requests from student organizations in the school with the intent of returning funds back to the Student Body. Criteria for determining amounts may include:

(a) evidence of other sources of funding in addition to request.

# JOHN OLIVER SECONDARY SCHOOL STUDENTS' COUNCIL CONSTITUTION

- (b) the degree of the Student Body impacted by request.
- (c) the meeting of extracurricular requirements.
- (d) the plan to be operating in the next school year.

**Section 9.3** A minimal amount may be carried over to the following year for anticipated start-up expenses, determined by the Staff Sponsor in conjunction with the Administrative Advisor.

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## **ARTICLE X     READING OF & AMENDMENTS TO THIS CONSTITUTION**

**Section 10.1** It is the requirement of the members of Students' Council to read the contents of this constitution and to ensure that they are familiar with their responsibilities.

**Section 10.2** This constitution may be amended in whole or in part by a 2/3 vote of the Students' Council at a properly constituted meeting, and subject to approval of the Staff Sponsor and Administrative Advisor.

**Section 10.3** This constitution shall be reviewed at least once a year by Students' Council.

**Section 10.4** This constitution shall remain in effect until amended.

**Section 10.5** This constitution replaces any previous version of the John Oliver Students' Council Constitution, formally adopted by the current 2020-21 JO Students' Council, April 8, 2021.

**ADDENDUM A:  
2021-22 ELECTIONS  
PACKAGE**

## **JOHN OLIVER STUDENTS' COUNCIL**

### **2021-22 ELECTIONS POLICIES & REGULATIONS**

Students' Council is a group of elected and volunteer students working together with adult advisors/sponsors within the school, to provide a means for student expression and assistance in school affairs and activities, give opportunities for student experience in leadership and encourage student / faculty / community relations. Students' Council strives to promote citizenship, leadership, human relations, and cultural values. In addition to planning events that contribute to school spirit and community welfare, Students' Council is the representative voice of the student body, helping to share student ideas, interests and concerns with the school wide community.

#### **1. Executive:**

##### **a. Positions and responsibilities**

###### **■ President (1)**

o The role of President is to organize and chair regular Council meetings, organize a weekly meeting agenda, and work closely with the Sponsor Teacher(s) and Administrator. The Students' Council President will exhibit effective leadership and delegation abilities, organizational skills, and ability in public speaking. They will have and pursue a vision that is inclusive and positive in their service to the school.

###### **■ Vice- President (1)**

o The role of Vice President is to assist the President their respective duties. The Vice President will also assume the lead of Council when the President is unable to. The Students' Council Vice President will exhibit effective leadership and delegation abilities, organization skills, and ability in public speaking. They will share a similar support of inclusion and positivity in their service to the school.

###### **■ Secretary (1)**

o The role of Secretary is to maintain records of all Council meetings, activities, motions and decisions; this includes taking attendance and accurately recording the minutes (notes) at Council meetings, regularly retrieve mail from the Student Council office mailbox, as well as draft written communications on behalf of Students' Council. The Students' Council Secretary will be highly organized and have strong writing skills.

###### **■ Communications Director (1)**

o The role of the Communications Director is to be responsible for all communications regarding the promotion of activities/events involving Students' Council; this includes but is not limited to



public address (P.A.) daily announcements, digital media content creation (social media posts, etc.) and print media (posters, banners, flyers, etc.). All content must be approved by the Staff Sponsor or Administrative Advisor before being made public. The Communications Director will have the option of creating and leading a Communications sub-committee to assist in the content creation and delivery of materials.

- Treasurer (1)

- o The role of the Treasurer is to maintain concise and accurate records of all finances involving Students' Council, create an annual budget and advise Council on monies available for events and initiatives. The Treasurer must work closely with the School Accountant, following established guidelines and procedures regarding deposits and requisitions. The Students' Council Treasurer will be highly organized, honest and trustworthy, as well as exhibit effective communication skills and accounting skills.

## **2. Council:**

- a. Positions and responsibilities

- Grade Reps (Grade 8 to 12), (2 positions per grade)

- o The role of the Grade Representatives is to be a representative of all students in their grade, doing their best to reflect the cultural, socio-economic, and gender demographics of their constituency; this includes being accessible to their constituency, bringing matters from their grade constituency to Students' Council, and being a liaison of communication between their constituency and Students' Council. Grade Representatives will exhibit responsibility, organization, accountability, effective communication skills and show initiative in reaching out to the student membership.

- Exceptional Students' Rep (1)

- o The Exceptional Students' Representative will be chosen by staff and students in the Exceptional Students Department to Students' Council. The role of the Exceptional Students' Rep is to be a representative of students in the Exceptional Students Program, doing their best to reflect the interest and needs of their constituency; this includes being accessible to their constituency, bringing matters from their constituency to Students' Council, and being a liaison of communication between their constituency and Students' Council. The Exceptional Students' Rep will exhibit responsibility, organization, accountability, effective communication skills and show initiative in reaching out to their membership.

- Members-at-Large

- o Members-at-Large are not elected positions and therefore do not have formal voting power but are allowed to have input in discussions and decision-making. These positions are open to any students based on an expression of interest submitted to Council by a deadline determined

by the School Sponsor and/or Administrative Advisor, usually coinciding with the creation of the new Council.

### **3. Nomination Process**

#### a. Eligibility requirements for Executive positions

- Candidates must have served at least 1 full term on a previous Council except candidates for President who must have served 2 full terms (does not need to be consecutive terms)
- Candidates for Secretary, Treasurer and Communications Director must be in Grades 10, 11 or 12 in the year of serving that position.
- Candidates for President and Vice President must be in Grades 11 or 12 in the year of serving that position.
- Candidates must be in good academic standing and attendance

#### b. Eligibility requirements for Council positions

- Candidates must be in good academic standing and attendance

#### c. Approval

- All candidates will be reviewed by the grade counsellor, Administrative Advisor and/or the Student Council Sponsor(s)

#### d. Nomination Forms

- Will be available to print out online or from the current Students' Council Sponsors
- Due April 14th, 2021, return to Sponsor by 3:03pm; Approvals granted by April 19th, 2021

### **4. Campaign Rules and Timeline:**

a. Campaign Period is from May 3rd to May 6th

b. ALL CANDIDATES MEETING on TEAMS on Wednesday, April 21st @ 11:40 pm.

c. Speeches/Statements

- Candidates will create a written statement on an official PDF along with a short (30-45 second video) that will be posted on the official ELECTIONS MS TEAMS CHANNEL. These should focus only on the candidate themselves (what role you are running for and why you would be good at that role); no negative campaigning is permitted.

- Statement PDF and Video must be submitted by April 28<sup>th</sup> 3:03pm for approval

- Candidates' videos and statements will go 'live' May 3<sup>rd</sup>; official campaigning is restricted to the ELECTIONS channel on MS TEAMS; any other promotion will not be considered as part of the formal electoral process; however, any material/content/expression that is inappropriate will lead to the possibility of disqualification.

- Gifts or handouts of any nature are strictly prohibited

- Official ELECTIONS channel will end May 6<sup>th</sup> 11:59pm

- ELECTION DAY – official balloting will occur via MS FORMS on May 7<sup>th</sup>, 8am – 8pm; each grade will be given a link to their appropriate ballot

- May 11<sup>th</sup> ALL CANDIDATES MEETING to go over results of election; May 12<sup>th</sup> OFFICIAL ANNOUNCEMENT of NEW COUNCIL

#### d. Conduct / Behaviour

- Candidates must demonstrate and adhere to the school's COURAGE code of conduct at all times during and after the campaign period

- Candidates cannot involve staff in any way in your campaign

- Candidates may not comment on other candidates or their campaigns, no negative campaigning is permitted.

#### e. Disputes and Violations

- Violation of guidelines, poor behaviour and conduct, and any questions or concerns about a candidate should be forwarded to sponsor teacher(s) via email.

- Violations of campaign guidelines will result in disqualification and may be subject to further administrative discipline.

### **5. Voting Process:**

#### a. Voting Period

- Voting opens online on May 7th at 8am

- Voting closes online on May 7th at 8pm

#### b. Ballots/voting

- Conducted via Microsoft Forms; each grade will receive a specific link to their specific ballot

- Successful/elected members must sign a commitment form committing to fulfilling their duties as a member of Students' Council

- No candidates will be acclaimed until the closing of the election period.



# JOHN OLIVER SECONDARY

530 East 41<sup>st</sup>. Avenue, Vancouver, B.C. V5W 1P3  
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## JOHN OLIVER STUDENTS' COUNCIL • OFFICIAL NOMINATION FORM

Nominations must be returned to Students' Council Sponsor(s) by April 14, 2021

All members of Students' Council are expected to fulfill the following Roles and Responsibilities:

- To attend all Students' Council meetings
- To be an effective representative of the student body
- To be actively involved with all Students' Council initiatives, activities, and events
- To demonstrate organization, responsibility, accountability, and initiative
- To practice effective leadership skills
- To communicate regularly with Council members and Staff Sponsors, especially in the event of any absences (absences require email communication in advance wherever possible to the President/Vice President as well as the Staff Sponsor.
- To meet the requirements of the specific position that is being served on Council
- To be knowledgeable of the John Oliver Students' Council Constitution

### NOMINEE DECLARATION:

I \_\_\_\_\_ declare my intention to run as a candidate for Students' Council, for the position of \_\_\_\_\_, and that if elected, I will fulfill to the best of my abilities the roles and responsibilities that come with the position I am elected to, as listed above and in the Students' Council Constitution. I also understand and accept that a violation to these expectations in whole or in part may result in removal from Students' Council.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date of Signature

### CANDIDATE PERSONAL INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ VSB Email: \_\_\_\_\_

Parent/ Guardian Full Name: \_\_\_\_\_

Parent/ Guardian Signature in support of student's candidacy: \_\_\_\_\_

### STUDENT ENDORSEMENT OF CANDIDACY: (10 required signatures must be accompanied by grade)

Students signing below must be enrolled at John Oliver Secondary; signing indicates the signatory's confidence that the candidate if elected will be able to meet the requirements to serve on Students' Council.

- |                      |                       |
|----------------------|-----------------------|
| 1) _____ grade _____ | 6) _____ grade _____  |
| 2) _____ grade _____ | 7) _____ grade _____  |
| 3) _____ grade _____ | 8) _____ grade _____  |
| 4) _____ grade _____ | 9) _____ grade _____  |
| 5) _____ grade _____ | 10) _____ grade _____ |

### STAFF ENDORSEMENT OF CANDIDACY: (1 required signature)

Based on being familiar with the student candidate and my belief in their ability to meet the requirements of serving on Students' Council, I support their candidacy: \_\_\_\_\_

Print Name and Signature